

**BOARD OF TRUSTEES
PUBLIC LIBRARY ASSOCIATION OF ANNAPOLIS
AND ANNE ARUNDEL COUNTY, INC.**

AGENDA

**Library Headquarters
December 15, 2016**

4:00 Minutes

4:05 Treasurer's Report - Mr. Birge

4:10 Chief Executive Officer's Report - Mr. Auld
Public Services and Branch Management Report - Ms. Hollerbach
Human Resources Report - Ms. Bowen
Support Services Report - Mr. Rodela
Marketing and Communications Report - Ms. Feldmann
Foundation Report - Ms. Bartholomee
ANNCAP Report - Ms. Beck
Governance Committee - Mr. Harle
Budget Committee - Mr. Birge

4:40 Old Business

- **Deferred Compensation Plan Document Revision** - Mr. Sedmak
MOTION (by Kevin Best, Esq.):
Section 5.2 In-Service Distribution Due to Unforeseeable Emergency.
All decisions by the Administrator or its designee in matters relating to distributions under this Section shall be [final and binding on all parties] SUBJECT TO APPEAL TO THE BOARD OF TRUSTEES OR ITS DESIGNEE INCLUDING ANY STANDING OR AD HOC COMMITTEE OF THE BOARD.
MOTION to approve Deferred Compensation Plan Document Revision
- **Facilities Master Plan** - Mr. Rodela
MOTION to approve MGT to develop a Ten Year Facilities Master Plan for AACPL
- **Materials Selection Policy** - Mr. Rodela
MOTION to approve revised Materials Selection Policy
- **Library Card Policy** - Ms. Hollerbach
MOTION to approve revised Library Card Policy

5:15 New Business

- **Procurement Card Policy** - Mr. Sedmak
- **Memorandum of Understanding (MOU) Regarding Procurement Cards** - Mr. Sedmak
- **Resolution to Allow the CEO to Sign MOU Regarding Procurement Cards** - Mr. Sedmak

Dates to Remember:

Next Board of Trustees Meeting
4:00 p.m., Thursday, January 19, 2017
Library Headquarters