

**BOARD OF TRUSTEES
PUBLIC LIBRARY ASSOCIATION OF ANNAPOLIS
AND ANNE ARUNDEL COUNTY, INC.**

AGENDA

**Library Headquarters
January 19, 2017**

- 4:00 Minutes
- 4:05 Treasurer's Report - Mr. Birge
- 4:10 Chief Executive Officer's Report - Mr. Auld
Public Services and Branch Management Report - Ms. Hollerbach
Human Resources Report - Ms. Bowen
Support Services Report - Mr. Rodela
Marketing and Communications Report - Ms. Feldmann
Foundation Report - Ms. Bartholomee
ANNCAP Report - Ms. Beck
Governance Committee - Mr. Harle
Budget Committee - Mr. Birge
- 4:50 Old Business
- MOTION to approve **MGT to develop a Ten Year Facilities Master Plan for AACPL** - Mr. Rodela
 - MOTION to approve **Procurement Card Policy** - Mr. Sedmak
 - MOTION to approve **Memorandum of Understanding (MOU) Regarding Procurement Cards** - Mr. Sedmak
 - MOTION to **Allow the CEO to Sign MOU Regarding Procurement Cards** - Mr. Sedmak
- 5:00 New Business
- MOTION to approve **Fiscal 2018 Operating Budget Request** - Mr. Birge
 - Consideration of **Meeting Room Policy** - Ms. Hollerbach
 - Consideration of **Revised Donations Policy** - Mr. Rodela
 - Request for **Annual Conflict of Interest Disclosures** - Mr. Sedmak

Dates to Remember:

AACPL Presentation to the Anne Arundel Delegation of the General Assembly
8:30 a.m. on Friday, January 27, 2017 (Library Van Departs from Library Headquarters at 7:45 a.m.)
Lowe House Office Building, Room 142, 6 Bladen Street, Annapolis

Smart Table Demonstration for City of Annapolis Officials
9:00 a.m., Tuesday, February 7, 2017, Annapolis Regional Library

Maryland Library Legislative Day, 8:30 a.m., Tuesday, February 14, 2017
Briefing & Breakfast at the Circuit Court in Annapolis, Followed by Legislative Visits
5:30 to 7:30 p.m. Legislative Reception in the Miller Senate Building

Next Board of Trustees Meeting
4:00 p.m., Thursday, February 16, 2017, Library Headquarters